

Village of Fall Creek
Minutes of Special Village Board Meeting
January 16, 2020

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
The Clerk-Treasurer opened the meeting, stating the first order of business was to nominate a trustee to serve as presiding officer of the meeting.
 - MOTION (Aldrich/Jenkins) nominating Tim Raap. PASSED, without negative vote.
3. **Roll Call:** Members Present: Village Trustees Joyce Aldrich, Bob Jenkins, Matt Mattoon, Tim Raap, Karen Strasburg, Dane Zook. Members Absent: None. Staff Present: Clerk-Treasurer Renee Roemhild. Also Present: Approximately 15 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Strasburg) to adopt the agenda as printed. PASSED, without negative vote.
6. **Consider Filling Vacancy for Village Board President:** The legal process for filling a vacancy was reviewed.
 - MOTION (Jenkins/Aldrich) nominating Tim Raap.
 - MOTION (Zook/Strasburg) nominating Matt Mattoon.Meeting Chairperson Tim Raap then called for a roll call vote on the nominations: Jenkins-Tim, Mattoon-Tim, Raap-Matt, Strasburg-Tim, Zook-Tim, Aldrich-Tim. PASSED as Tim Raap becoming Village President. Raap then continued the meeting in the role of Village President.
7. **If Applicable, Consider Filling Vacancy for Village Board Trustee:** Options for filling the position were discussed.
 - MOTION (Jenkins/Mattoon) put an ad on the website, facebook, and any other means to request that interested persons submit name by February 3 at 6:30 p.m. PASSED, without negative vote.
8. **Consider Amendment to Resolution #2019-0408 Designating Public Depositories and Authorizing Withdrawal of Village Moneys:**
 - MOTION (Jenkins/Strasburg) adopting the #2020-0116A Amendment to RESOLUTION #2019-0408B specifying the banking institutions and the authorized signers. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Jenkins-yes.
9. **Consider Appointments: Village Standing Committees:** President Raap appointed Matt Mattoon on the Finance & Personnel Committee, moving him off the Public Safety Committee. The vacancies from him leaving his committees will then be filled by the trustee to be appointed on February 3rd.
 - MOTION (Jenkins/Aldrich) accepting above appointment. PASSED, without negative vote.
10. **Consider Request for Clarification on Process to be Followed When Someone Requests an Item Be Placed on Agenda:** Clerk-Treasurer Roemhild requested clarification if the Board wants a) items of an explanatory nature placed on a Village Board agenda rather than the current protocol of having the department that is responsible for fulfilling the procedure provide that information, and b) does the Board now want all items to go directly to the Village Board first, rather than the preestablished manner of referring them to the appropriate standing committee for their review and recommendation. The Board discussed.
 - MOTION (Zook/Mattoon) to refer the item to the Finance & Personnel Committee. PASSED, without negative vote.
11. **Adjourn:**
 - MOTION (Mattoon/Zook) @ 7:20 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer